

**Approved Minutes**  
**The Unitarian Universalist Congregation of Lake County**  
**(UUCLC) Florida**  
**Board of Trustees (BOT) Meeting**  
**On March 17, 2016**

The meeting was called to order at 12:00 p.m. by Christina Higgins, President of the Board of Trustees of the UUCLC. Members of the BOT who were present: Christina (Chris) Higgins; Russell (Russ) Littlefield; Carl Skiles; Suzanne (Suzie) Lockwood; Betty Emery; Katherine (Kit) Tatum; Stuart (Stu) Anderson.

There was a motion by Carl Skiles and seconded by Betty Emery to approve the draft minutes from the February 18, 2015 meeting. The motion passed.

Stuart Anderson gave the Treasurer's report. As of February 29, we have completed 66% of this fiscal year and used 47.8% of the total budget for this year. The total in the Operating Checking Account is \$49,672, and the Ruth Gray Building Checking Account total is \$28,427. Our two CD's are \$8,029 and \$35,021.

The Treasurer also reported we have not received a bill for the utilities for the space we occupy at 127 North Grove Street, in Eustis, Florida. The current building owner, Daniel Di Venanzo has not presented a bill for utilities in four months.

We did not have a report from the group that is writing/rewriting the Covenant.

The Annual Meeting will be held on April 3, 2016. The announcement of the date and time of the meeting has been made in the congregation newsletter, during Sunday Services and in the weekly bulletin published each Sunday. The officers to be elected are Secretary and a Trustee.

Russ Littlefield and June Sweeten attended the Spring Gathering held March 12, 2016, in Clearwater. Russ reported on the meeting in general and on the sessions he attended.

**Committee Reports:**

Leadership Council had a meeting on February 29, 2016. This committee is composed of the chairpersons of Standing Committees and members of the Board of Trustees. The objectives of the council were discussed. In particular the organization of committees, working with other committees, setting vision and short and long term goals. A list of the Standing Committees and their Chairpersons was provided as an attachment to the agenda.

The last item discussed was a copy of the current budget for UUCLC 2015-2016. The purposes were to orient the members of the Council regarding the Budget and to solicit their suggestions regarding plans and priorities for FY 2017.

Building and Design was reported first by Betty Emery, the Chairman of the Design Sub-Committee. She said she had contacted the pastor at Waterman Village regarding the purchase of some of the six foot long pews from their chapel. The pastor said their board would meet on March 15 and he would ask if some of the pews could be purchased. As of the date of our meeting she had not heard from him.

Roger Bills, the professional designer, was updated, by Betty, that we are revising the architectural drawings and would keep him posted with the changes. He advised he is working on a design for the stained glass window in the new building.

We have paid Roger Bills, according to the records kept by Betty Emery, \$2,994.79 which includes the \$200 retainer which will be applied to his final bill.

Carl Skiles provided a detailed report for an update of the estimated cost of the building project based on proposed plan changes and bid revisions. He estimated we will be about \$192,000 short of funds to complete the building. Another report with the cost of the items not in the bids; i.e. sales tax exemption savings, and the funds shortage estimation was presented. The approximate cost to make all of the revisions to the initial plans will be \$17,000.

Stu Anderson made a motion to approve proceeding with the proposal to modify the building plans as presented by Joe Rispoli, with \$1,500 retainer to start the work. The motion was seconded by Carl Skiles. This motion passed with a voice vote.

The Social Justice and Environment committee reported Sue Jantz has stepped down as the co-chairperson of the committee. They are supporting The Open Door charity in Eustis.

Membership reported seven new members were inducted on March 13. The name tags are being redesigned. Future tags will be on lanyards, have offices denoted and members and friends printed on the tags.

The chairman of the Public Relations Committee, Gina Rossi, is continuing to look for a videographer/photographer.

The WRAP Committee is continuing to meet on Tuesday morning each week. They review the Discussion Group and Sunday Service from the previous Sunday and make plans for future meetings of both events.

Education is continuing on Wednesday mornings at 10:30, and is being well attended. The meditation on Thursday morning each week at 9:30 has started.

The Nominating Committee announced a slate on March 6, 2016. Betty Emery has agreed to be nominated to serve a second three year term as Trustee and Pam Ward has agreed to be nominated as Board Secretary for a two year term. The congregation has been advised that nominations from the floor are also welcome.

This meeting of the Board of Trustees was closed at 2:20 p.m. The next meeting will be held on April 21, at noon, in the building at 127 North Grove Street, in Eustis, Florida

Respectfully submitted by:

\_\_\_\_\_  
Kit Tatum, Secretary

Date \_\_\_\_\_