

**Approved Minutes**  
**The Unitarian Universalist Congregation of Lake County (UUCLC) Florida**  
**Board of Trustees (BOT) Meeting**  
**On September 17, 2015**

This meeting was called to order at 3:35 p.m., by Russell Littlefield, the Vice President of the Congregation. The meeting was held at 127 North Grove Street, in Eustis, Florida. The members of the Board of Trustees who were present included, Christina (Chris) Higgins, Russ Littlefield, Stuart (Stu) Anderson, Katherine (Kit) Tatum, Carl Skiles, and Susanne (Suzie) Lockwood. Bill Hermann, a member of the Congregation, was present for the last half of the meeting.

The minutes from the BOT meeting on August 31, 2015, were approved after Kit Tatum read a correction to the Music Section of these minutes.

**Treasurer's Report**

Stu Anderson, the treasurer, reported income for the previous month of ~\$16,000 and ~\$4,000 in expenses. Stu Anderson agreed to furnish copies of the current Financial Reports to the members of the BOT.

Stu Anderson also reported the following:

The Finance Committee met on Tuesday, September 15, 2015. Issues were raised and achievements made in the past two months were reviewed. Among the issues considered and resolved were:

The Treasurer will apply to Office Depot to open a new credit card account; five cards will be requested, one each for the President, Vice President, Treasurer, Ted Fessler, and one extra.

This committee will seek one new member.

The Treasurer recommend the following four (4) policies to the BOT for adoption:

1. Credit Card Usage:
  - a. Credit card purchases will be for items to benefit the Congregation.
  - b. The receipts for Credit Card purchases shall promptly go to the Treasurer
2. Policy on Directed Contributions:

Contributions which arise for a specific purpose, i.e. UUA convention, travel, lodging, etc. The Treasurer will record as each an income and an expense item.
3. The policy on UUCLC Postal Mail shall be: the business mail for UUCLC will be delivered to P.O. Box 1761, Eustis, Florida 32727-1761. No home addresses are to be used.
4. The Treasurer will pick up the mail, or someone delegated by him/her, at lest once each week and distributed at the time of the Sunday Service.

A motion was made by Carl Skiles and seconded by Russ Littlefield was approved, adopting the

four Finance Committee recommendations as a Rules of the Board”.

**Susan Berryman**, our Developmental Minister, has informed Russ Littlefield by phone and the BOT and the Congregation by an email correspondence she will have to delay her return to her duties with UUCLC due to the illness of her husband.

### **Committee Reports**

**Social Justice and Environment**, reported by email they have not met during the summer months. Ozell Ward, chairman, will have a meeting of this committee at 2:00 p.m. on September 29; Sue Jantz will notify the members of the committee.

wraP Committee had a meeting on August 21 at the Magnolia Café. We agreed to extend the summer schedule of services to the end of September. The next meeting of this group is September 23 at 10:00 a.m. The fall schedule will have to be discussed.

**Membership** has been chaired by Eleanor Fessler who wishes to be replaced by a new chairperson. Janeane Reagan has agreed to take her place. Janeane has requested help with some of the computer work which has been done in the past by this committee.

**We Care** Committee did not make a report.

**Publicity** chairman, Gina Rossi, via email reported we have had some increased traffic on our Facebook pages since we presented a talk and illustrated the site and Facebook on Sunday, September 6. Ads for the coming theater seasons have been placed. Chris Ayers continues to keep updates and current content on the website.

**Building and Design Committee** chairman, Carl Skiles, requested brief discussions of the following items.

1. The schedule for the completion of the plans for the building has been set back due to the illnesses, death and family problems of Joe Rispoli, the architect, and members of his staff.
2. The final decision on what type of sound system to have in the new building has not been resolved. We have a bid from a provider and a proposal from Wayne Linfield. The final decision as to the use of a digital or analog system has not been made.
3. We discussed the question of using Solar Power in the planned new church building. Frank Bishop has corresponded that he wants us to use this source and has proposed financing via a Limited Partnership to be repaid by our congregation.

Several months ago when the BOT was considering an offer by some members of the congregation to install some solar power equipment and lease it to UUCLC Carl Skiles was asked to prepare a list of questions to submit to the LLC. We will revisit the questions and add some that may have come to mind during a two week period.

4. The Eustis City Commissioners will meet tonight to approve our Site Plan.

Betty Emery reported the progress of the design features of the building. She is working with Roger Bills, the designer, on a design for the stained glass window, design concepts for the bathrooms, chairs and the colors and materials for the roof cover.

Social Events Committee has not met during the summer months. Julie Champion reported by email the Tuesday Lunches, Happy Hour and Pot Luck after services have been well attended. She suggested we form a committee to plan a celebration for the 20<sup>th</sup> Anniversary of the UUCLC on the last Sunday in November.

After more discussion the Board determined that this social celebration will be deferred to coincide with the ground -breaking of our new building.

### **Ongoing Business**

In a discussion regarding a new musician for our Sunday services we agreed to present Logan Heitzelman an offer to fill the position. Our former musician, Lynette Aberjeuniois was offered a position to play on alternate Sunday mornings, which she declined. Russ Littlefield will ask Logan Heitzelman to fill the position at a rate of \$100 per Sunday performance.

Russ Littlefield raised the question of continuing to pay dues to the Chamber of Commerce or not. No decision was made at this time. We will revisit the question when the next payment is due.

The next meeting of the BOT will be at 2:00 p.m. on Thursday, October 15, 2015, in the building at 127 North Grove Street, in Eustis Florida.

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Respectfully Submitted by:  
Kit Tatum, Secretary

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September 19, 2015