

**Approved Minutes**  
**The Unitarian Universalist Congregation of Lake County**  
**(UUCLC) Florida**  
**Board of Trustees (BOT) Meeting**  
**On August 31, 2015**

This meeting was called to order at 10:30 a.m., by Russell Littlefield, the Vice President of the Congregation. The meeting was held at 127 North Grove Street, in Eustis, Florida. The members of the Board of Trustees who were present included, Russ Littlefield, Stuart (Stu) Anderson, Katherine (Kit) Tatum, Carl Skiles, Betty Emery and Susanne (Suzie) Lockwood.

A motion to approve the minutes from the BOT meeting on July 24 was made by Carl Skiles and seconded by Stuart Anderson. Kit Tatum noted a final revision had been made, before this version of the minutes had been published, on page 1, paragraph 7. The correction regarded the work of the Social Justice Committee as follows: Ozell Ward contacted the Executive Director of the Lake Cares Food Pantry not the “Harris Food Pantry” as previously reported. A vote was called for and the corrected minutes were approved.

Treasurer’s Report was made by Stu Anderson. He noted the bill from the Architect, Joe Rispoli had not been paid due to a lack of funds in the Bequest Account. Russ Littlefield said more funds had been requested from the money the UUA is holding to replenish that account. He will follow up to check on the disbursement.

Carl Skiles, Chairman of the Building Committee, requested a copy of the bill from Rispoli, while we are waiting for funds from the UUA, in order to make sure that the 80% of the work we are being billed for has been completed.

Stu Anderson reported the Seidner Challenge fund has not been disbursed because the Challenge has not been met. The Fund is still available for contributions.

One other problem he noted is with incorrect billing from CenturyLink. Stu is having it corrected each month, but has not been able to have the company make a correct bill for our account.

Building Committee Chairman, Carl Skiles reported the Eustis City Commissioners will meet on September 17, at 6:00 p.m. to make the final approval of our site plan.

Carl Skiles reported we have received a permit to construct the Stormwater Management System from the St. Johns River Water Management District.

The building and design committees have reviewed the 80% completion of the architectural plans and submitted our comments the architect. The plans will be updated to include our comments and be completed by mid-September. At that time we will invite several building contractors to submit bids for the construction of the building and the site work.

The Chairman, Wayne Linfield, of the committee in charge of making a proposal for the Audio/Visual equipment has offered to perform the final work and supply the materials after the building has been wired during construction. The BOT will consider this option as well as one having the work done by a commercial company.

Betty Emery, Chairman of the Design Sub-Committee reported various aspects of the finishing colors, floors, window framing and designs for the glass in the large windows in the Celebration Hall. No motions were required.

Music Program: After a discussion it was decided to change the current music program. The method to be used was the point of the discussion. It was decided to contact our current musician, Lynette Auberjeunois, and Logan Heitzelman to determine if either one would consider a part time position, thus to alternate Sundays. Russ will contact Lynette and Kit will contact Logan to determine their availability and preferences for employment.

The meeting was closed at 12:07 p.m. The next meeting of the BOT will be on September 17, 2015 at 3:30 p.m. and will be held in the building at 127 North Grove Street, in Eustis, Florida.

Respectfully Submitted by:

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Kit Tatum, Secretary

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September 2, 2015

