

**Draft of the Minutes of  
The Unitarian Universalist Congregation of Lake County (UUCLC) Florida  
Board of Trustees (BOT) Meeting  
On November 13, 2014**

**Call to order:** The formal meeting of the UUCLC Board of Trustees was held at 127 North Grove Street in Eustis, Florida. The meeting was called to order at 4:00 p.m. by the President, Russ Littlefield.

The members of the Board of Trustees attending the meeting were Russ Littlefield, Chris Higgins, Carl Hommel, Katherine (Kit) Tatum, Betty Emery, Jack Champion, and Carl Skiles. Reverend Susan Berryman and Marge Hommel also attended the meeting.

**The first order of business** was a report presented by Marge Hommel to inform the BOT members how we can have internet service installed at this address. She covered the types of service, the cost, and the pros and cons of each service. A motion was made by Jack Champion and seconded by Carl Skiles to go forward to have internet and phone service installed in the part of the building we use for office/meeting space. **The motion passed.** Carl Hommel will negotiate this service with a provider and offer his Social Security number as the person responsible for payment of the service.

Russ Littlefield reviewed the Board Covenant we had designed in the previous year to cover how the board does business and how we relate to each other.

**The Minutes** of the October 9, 2014 were approved by a voice vote after a motion was made and seconded.

Carl Hommel gave the **Treasurer's Report**. He noted he had sent the October, 2014 financial reports along with another report on Our Fiscal Outlook for Next Year. The summation of this report is "it will be necessary to increase pledges next Fiscal year by ~\$20,000 to keep up the current level of spending, unless the CD's and/or the Money Market Fund are used".

Carl Hommel also requested we find a leader for the Pledge Drive. To handle the drive and continue the job of Treasurer is an overload of the duties of his office. Also, he discussed bringing in expert help from the UUA in the form of Bill Klonz. Carl stated he thought this would be too expensive and that instead Maggie Lovins might hold a seminar for us and other UU churches in this area on how to maximize the giving of our members. Russ Littlefield volunteered to contact Maggie Lovins regarding Stewardship.

Carl Hommel proposed a change in the by-laws to create an Assistant Treasurer and the formation of a Finance Committee. A discussion followed, but no action was taken.

Carl Hommel reminded the BOT members we are continuing to hold the Share the Plate Funds for September, October, and November. Susan Berryman volunteered to contact Ozell Ward regarding his knowledge of the new Drop-In facility.

The **Renewal of the Contract** to rent the Woman's Club Building until we complete our own building has not been settled with the City of Eustis. Russ Littlefield reported he left a message for Joe La Polla, but has not spoken with him about our rental.

### **Committees**

The Building Committee report was given by Carl Skiles. He reported four members of the committee had a meeting in Ocala with Joe Rispoli, the architect, to finalize the floor plan for our new building. Several alterations to the proposed plan were made, which would reduce the size of the proposed building and conform to our budget limitations.

The site plans for the location of the building on our property are continuing to be designed.

We will also need a topographic and tree survey for the 4.5 acres we will use for the building. Carl Skiles has received a bid for this work, but it was too expensive. He is looking for other bids. He noted our members could make the tree survey.

The Sunday Service Committee leader, Christi Cleveland, will call a meeting in early December to prepare the agenda and structure of this committee meeting. Christie will meet with Rev. Susan Berryman, Board President, Russ Littlefield and Board Vice-President and Committee revitalization lead, Chris Higgins on December 4th.

The Membership Committee with Roger Seidner, Eleanor Fessler and Susan Berryman presiding will have a New Member Orientation on Saturday, November 15, in the office on Grove Street.

Revitalizing the Committees was proposed. This effort will provide training and support, identify expectations, and facilitate groups. There was no definite date set for this action. We have had sign-up sheets published for the Caring Committee, Social Justice and Environment, Religious Education (brainstorming meeting), committees.

The Discussion Group leader, Carl Skiles, reported the programs for the remainder of this month will be Neil de Grasse Tyson on November 16, "On Being Rarefied". November 23 will be two TED Talks and on November 30 we will have an Open Forum.

The Celebration of Life service leader, Jack Champion, announced the following speakers and dates: November 16, Susan Berryman; November 23, Mindy Simmons; November 30, Roger Seidner; December 7, will Be Adam Barr who is a Bishop of the Mormon Church; December 14 will be announced later; December 12 and 28 speakers will be Susan Berryman and Roger Seidner respectively.

The activities of the Music Committee were reported by Kit Tatum. The UU Singers are still rehearsing every Wednesday evening at the home of Eloise Fisher. Kit made a request for more singers to advance our program.

The Stewardship, Second Pledge Drive, Fund Raising discussions will be deferred until after the building plans are firm. We hope to divert some of the Building Committee energy toward fund raising.

### **New Concerns**

No action was taken on the effort to build a Talent Bank or a Goal Setting Session.

The meeting was concluded at 5:55 p.m. with the general approval of the members who were present.

The next meeting of the Board of Trustees will be held on December 11, at 4:00 p.m., in the building at 127 North Grove Street, in Eustis, Florida.

November 14, 2014

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Submitted by Kit Tatum,  
Secretary to the BOT

This addendum to these minutes was prepared by Kit Tatum: The Workshop on Covenants which was to be held on October 18, 2014 was cancelled. The minutes from the BOT meeting on October 9, reflect that Susan Berryman was going to attend the workshop, with expenses paid by the UUCLC treasury.

