

**Draft of the Minutes of
The Unitarian Universalist Congregation of Lake County (UUCLC) Florida
Board of Trustees (BOT) Meeting
On July 30, 2014**

Call to order: The formal meeting of the UUCLC Board of Trustees was held at 127 North Grove Street in Eustis, Florida. The meeting was called to order at 5:15 p.m. by the Vice President, Christina (Chris) Higgins.

The members of the Board of Trustees attending the meeting were Chris Higgins, Carl Hommel, Katherine (Kit) Tatum, Betty Emery, Jack Champion and Russell (Russ) Littlefield, President, who attended via telephone.

Jack Champion made a motion to approve the minutes of the meeting of the BOT on June 19, 2014 and in another motion to approve the minutes of the Congregational Meeting on July 20. Betty Emery seconded the first motion and Kit Tatum seconded the second motion. **.Both of the motions was approved.**

Chris Higgins opened the meeting with a reading from *Serving With Grace: Lay Leadership As a Spiritual Practice* by Erik Walker Wikstrom . The final paragraph of the selection states “seeing church leadership as a spiritual practice gives us a tool to open our eyes, our minds and our hearts to the depths of life so that we might more deeply live and love and be in tune with life’s depths and in this way, find our lives and our living transformed”.

The Treasurer’s Report was given by Carl Hommel. He reminded us the Share the Plate funds for June and July have not been dispersed to any charities. The attendees decided to table the decision as to which charity(s) would receive the funds until the Social Justice Committee could convene and make their recommendations. Carl Hommel said he would hold the money until they make their decision.

Carl Hommel had presented a report to the Congregation on July 20, which detailed the 2013-14 Budget, Actual Expenditures and the Budget for the Fiscal Year 2014-2015. He said this report should be presented by every Treasurer in every Fiscal Year.

Ongoing Business:

Chris Higgins confirmed the date of August 2, for the memorial service for Bill Becker.

The Building Committee Chairman, Carl Skiles, was not present at the meeting. Betty Emery, Chairman of the Design Sub-Committee, reported the Building Committee had a meeting with Joseph Rispoli, AIA, on July 17, 2014. Mr. Rispoli made the Committee aware of various building designs and materials by projecting pictures of church buildings. He also presented the Committee with a Programming Analysis, Checklist of Design Elements, a

Schematic Floor Plan Layout, and a preliminary floor plan. This floor plan is designated Layout #1. Mr. Rispoli agreed to send several more layout drawings to Betty Emery, with the purpose of having the Building Committee members review the designs and advise him of how they would want the final layout to differ from these drawings.

Betty Emery reported she had received two additional drawings, #1A and #2, and relayed them to the Committee members via email with a request they respond with their opinions and changes by 6:00 p.m. on August 3. She will compile these changes and send them to Joe Rispoli.

The Building Committee will have their next meeting on August 7, 2014, at 5:30 p.m.

Susan Berryman Hire & July 20 Congregational Meeting:

At the meeting of the Congregation of the UUCLC on July 20, there was general agreement to have the BOT members pursue negotiations with the purpose of hiring Susan Berryman to provide ministerial services. It was also agreed that we do not have to change the bylaws in order to hire her.

There is a need to develop a contract between the UUCLC and Susan Berryman. Chris Higgins said she would work on this document.

The question of UUA Fair Compensation guidelines was discussed. Carl Hommel noted several items inherent to this type of compensation; i.e. travel allowance, insurance, etc.

Ms. Berryman has agreed to furnish references and to have a back ground check made by us. Chris Higgins stated our insurance carrier has the information needed to complete a background check.

We have not been advised by the City of Eustis regarding the **renewal of our rental contract on the Woman's Club Building.**

The Southern Region Presidents' Convocation was attended by Chris Higgins. She will make a list of the thoughts she gained from this meeting.

Amending of bylaws regarding terms of officers will be considered by the Nominating Committee. They will submit their recommendations after they review the existing bylaws when they return to Florida in the fall.

New Concerns - we discussed the Share the Plate proceeds as noted above in the Treasurer's Report. We also discussed the Northern Cluster Workshop on "Covenants: A How to Guide" and if we could benefit by sending members to the meeting. We will discuss this more at the August meeting of the BOT.

Committee Reports:

Social Justice and Environment- We have a “thank you note” from OVAS (Audubon) for our donation of \$464.55.

Public Relations and Website- Gina Rossi reported the site designer, Chris Ayers, is still adding content to the proposed site.

Caring Committee and Discussion Group did not submit reports.

Membership-Chairman, Eleanor Fessler reported she had added Suzie Hanscom to the team of Greeters and she is doing a great job. It helps to have someone who is here all year to perform this. Also, there is now a Welcome Packet, which is being given to all visitors. We have had visitors every week during this summer; last Sunday there were three and one asked for a name tag, so we expect them to return.

Sunday Services in September was reported by Jack Champion. Susan Berryman will speak at one service, Roger Seidner will speak on the last Sunday. Jack said Hinda Ramsay had indicated she might have a presentation on the first Sunday. Maggie Lovins, our Southern Region contact person, will provide the September 14 service. Jack Champion will contact her to coordinate her plans for the service.

Jack Champion suggested we start a scrapbook containing thank you notes and certificates. Kit Tatum said she would try to develop this.

The meeting was adjourned at 7:00 p.m. by consent of the members present.

He next meeting of the Board of Trustees will be August 21, at 5:00 p.m. at 127 North Grove, in Eustis, Florida.

July 31, 2014

Kit Tatum, Secretary to the UUCLC

Board of Trustees

