

**Draft of the Minutes of
The Unitarian Universalist Congregation of Lake County (UCLC) Florida
Board of Trustees (BOT) Meeting
On June 19, 2014**

Call to order: The formal meeting of the UCLC Board of Trustees was held at 1502 North Donnelly, Suite 110, in Mount Dora, Florida. The meeting was called to order at 5:06 p.m. by the Vice President, Christina (Chris) Higgins.

Board Members in Attendance: Russ Littlefield, Carl Skiles and Betty Emery attended and voted via telephone. The members present were Chris Higgins, Carl Hommel, Kit Tatum, and Jack Champion.

Jack Champion made a motion to **Approve the Minutes of the BOT Meeting on May 22, 2014.** Carl Hommel seconded the motion. **The motion passed.**

Treasurer's Report

The Treasurer had submitted both the April and May Reports to the Board, as he was out-of-town during most of May. April expenses were \$1,901 for a total to-date of \$19,518, and April Income was \$6,030, for a total of \$34,936. The amount spent for the Ruth Gray Bequest Fund was \$560, bringing the fund level down to \$4,440. The May Reports showed monthly income of \$5,005, for a yearly total of \$39,901, and monthly expenses of \$13,404, for a yearly total of \$41,750. The reason that the expenses were so high was that there were not enough funds in the Bequest Fund to pay all of the closing costs associated with purchasing the David Walker Drive Lot, and \$9,537 had to come from the checking account. The UUA will send us \$100,000 before the end of June to cover this payment, and take us through the design phase of our new Church Building.

The Treasurer presented in his report the importance for the BOT to offer a balanced 2014-15 budget to the congregation. The budget we are using at this time is the "Dream Budget" which was proposed at the start of the Canvass Drive. Carl Hommel reminded us this budget is not realistic and shows a very large expense budget. We will have to present this budget to the UUA and they will base our "Fair Share" on this figure.

We now have a 2014-15 Fiscal Year Pledge figure of \$31,600, an eleven month expense figure of \$32,922 and an eleven month income figure of \$39,941, and can closely estimate the Fiscal Year total figures. Using these figures Carl Hommel has prepared a draft 2014-15 Budget which he would like to have the Board act on.

Carl Hommel made a **motion, based on this budget** to make the total of \$35,020 a Working Budget. Jack Champion seconded the motion. The vote was called and the **motion passed**.

Concerns

Building Committee

1. Jack Champion made a motion to accept the proposal with the stipulation that the Landscape architecture is included as an optional service and authorize the contract submitted by Rispoli & Associates Architecture, Inc. to be approved by the Board of Trustees of the Unitarian Universalist Congregation of Lake County and signed by Christina Higgins, as Vice President of the Unitarian Universalist Congregation of Lake County. The motion was seconded by Carl Hommel. A vote was taken of those present in the room and the members of the BOT who were present on phones. The vote was unanimous "YES". **The motion passed.**
2. The request for Bequest funds has been approved by the representatives of the UUA. The check is scheduled to arrive by the end of June.
3. The BOT members are seriously considering a proposal from Susan Berryman to become a salaried part time minister to our congregation. We want to set a date to present all of the information regarding her qualifications, proposed salary and months she will serve in Florida at a Congregational Meeting.
4. The memorial service for Bill Becker will be on August 2, at the chapel in Waterman Village. We discussed naming a durable item in Bill's name.
5. A delegate to the Southern Region Presidents' Convocation, on July 11 to 13 was discussed. The Board members adopted the **motion** made by Jack Champion to pay the fee of \$250 for one delegate. Kit Tatum seconded the motion and it passed by a voice vote. Chris Higgins will be the delegate.

Committee Reports:

Social Justice - Alicia Sparks, Chairman

The Board voted to donate the April and May proceeds of the pot luck lunches and half of the lose plate change to the Oklawaha Valley Audubon Society.

Alicia Sparks suggested the June and July collections could be set aside as the beginning of a fund for a Community Garden to be operated on our property. The Board determined this is premature.

Public Relations and Website – Gina Rossi reported Chris Ayers is building the Website right now and she is in the process of sending copy to him to insert. She will call on others to provide input regarding current committees, etc.

Regarding Public Relations she sent an article to the Sentinel reporting on the success of the Pete Seeger project, but at the time of this report she had not seen it in publication.

There were no reports from the Caring or the Membership committees.

Discussion Groups – Carl Skiles reported the last two weeks in June the Discussion Group topics will be on June 22, “Frank Lloyd Wright, a UU Architect” presented by Tim Totten who is a local expert on the Life and Architecture of Frank Lloyd Wright.

On June 29 the discussion will be “Inspirational Sayings, Poetry and Spiritual Thoughts” presented by members of the UU Discussion Group.

Sunday Services – Jack Champion reported Robert P. Tucker will give a talk titled “To Whom It May Concern” on June 22, and on June 29 Roger Seidner will continue his series “Concerns and Responses”.

Amending the Bylaws – The terms of five officers on the Board of Trustees will terminate at the same date. The officers of the Board consider this to be a drastic

turnover in light of the business currently being conducted. If the bylaws need to be changed the revisions will be presented at a meeting of the congregation.

Chris Higgins also reported on the research which she and Russ Littlefield have been doing with representatives of the UUA regarding the hiring of a person to act as a part time minister. They have studied the various types of ministry, i.e. called, interim, etc. and how our bylaws allow us to hire an individual to act in the position of part time ministry. The bylaws may need to be amended. The decision was made to present a proposal to the congregation. A date for a meeting of the congregation will be announced.

Renewal of our lease contract with the City of Eustis – A letter was sent, on May 27, to Mr. Joe LaPolla, the Director of Parks and Recreation for the City of Eustis, requesting a continuation of our current lease agreement for the Woman’s Club building. We had not had a response at the time of this meeting.

The date and location of the next meeting of the BOT will be announced at a later date.

Jack Champion made a motion to adjourn the meeting. Carl Hommel seconded this motion. The motion passed and the meeting was adjourned at 7:40 p.m.

Submitted by Kit Tatum, Secretary

June 23, 2014