

**Draft of the Minutes of  
The Unitarian Universalist Congregation of Lake County (UUCLC) Florida  
Board of Trustees (BOT) Special Meeting  
On May 8, 2014**

**Call to order:** The special meeting of the UUCLC Board of Trustees was held at 127 North Grove Street in Eustis, Florida. The meeting was called to order at 5:10 p.m. by the President, Russ Littlefield.

**Board Members in Attendance:** Christina Higgins, Jack Champion, Carl Skiles, Betty Emery, Kit Tatum, and Russ Littlefield. Jerry Tatum, who is a member of the UUCLC was also present

**Russ Littlefield** stated he had called this meeting to focus on the selection of an architect to design our proposed new church building.

**Carl Skiles** reviewed the three firms of architects we have interviewed.

Senatore, Inc. is a design/build firm. After we (UUCLC) approve the schematic of the building this type of firm has control of the disbursement of funds, materials, and construction.

Rispoli & Associates is able to use the design/build or design/bid/build methods of completing the project.

Green Apple Architecture is an architectural firm. They could design the building. When the plans are complete we hire the builder and the architect would be our representative on the job.

Discussion: Russ Littlefield stated his desire to build in modules; start small and add to the first phase (module) of the building when needed.

Betty Emery addressed her concern as to which of the firms could translate our design desires and the cost of changes to the drawings of the schematic.

Christina Higgins **made a motion** to adopt the design-bid-build strategy. Russ Littlefield seconded the motion. **The motion passed.**

Then Carl Skiles **made a motion** to open a discussion with Rispoli & Associates on the schematic for the whole project and break out the first phase cost. The motion was seconded by Russ Littlefield.

Discussion: Betty Emery said she had seen a construction site of Eco Construction building with Dickerson Architecture. We looked at the websites of these two companies and decided, per a suggestion from Jack Champion to wait for a period of two weeks to take any action on the motion on the floor.

Russ Littlefield called for a vote on the motion before the BOT. **The motion was defeated by a show of hands; four NO and 2 YES.**

**We asked Betty Emery to contact the architect John Dickerson.** She called him and set up a **meeting on Thursday, May 15, at 5:00 p.m.** at 127 North Grove, in Eustis. Carl Skiles will send a notice of this meeting to the Building Committee via email.

**Other Business:**

The BOT wishes to convey our sincere thanks to Carol Ann Patton for the gift of a microwave oven. It has been installed in our rented office space.

The BOT approved the expense of \$700 to be paid to Mid Florida Signs for two 4' x 8' signs to be placed on our property at the corner of Mount Homer and David Walker Drive. The price includes the installation.

The meeting closed at approximately 7:00 p.m. by general consensus of those present.

The next regular meeting of the Board of Trustees is scheduled to be on May 22, at 5:00 p.m., at 127 North Grove, in Eustis Florida.

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Submitted by Kit Tatum, Secretary

May 9, 2014