

**Draft of the Minutes of  
The Unitarian Universalist Congregation of Lake County (UCLC) Florida  
Board of Trustees (BOT) Meeting  
On November 7, 2013**

**Call to order:** The formal meeting of the UCLC Board of Trustees was held at 127 Grove Street, in Eustis, Florida. The meeting was called to order at 5:00 p.m. by Russ Littlefield, President of the UCLC.

**Board Members in Attendance:** Russ Littlefield, Jack Champion, Carl Hommel, Carl Skiles, Betty Emery, and Kit Tatum

**Members of the Congregation in Attendance:** Ted Fessler and June Sweeten

**Approval of Minutes:** A motion to approve the Minutes of the Board Meeting of September 26, 2013, was made by Carl Skiles and seconded by Betty Emery. **The motion passed.**

**The Treasurers Report:** Carl Hommel reported \$10,118.82 in the checking account on September 30, 2013. The Money Market, Building Fund, Certificates of Deposit and the Bequest Fund total \$58,993.33 on September 30.

At the September 26 meeting of the BOT it was requested Carl Hommel purchase a box for the money collections on Sunday. Since that time he has found that a zippered bank bag will do to carry the counted money to the bank, so will not buy a box.

Carl Hommel read a letter from Roger Seidner, in which Roger stated that he had included a check for \$1,000, which was a portion of his pledge for the current year. Roger challenged the Congregation to match his \$1,000 before December 31, 2013. The money received would be divided evenly between the UUA and Colgate Rochester Crozier Divinity School, so each would receive at least \$1,000. The Board accepted the challenge on the behalf of the Congregation. Carl said he would write a notice for Ted Fessler to E-Mail to the Congregation.

### **Committee Reports**

Discussion Group: The Carl Skiles reported the November schedule of subjects for the Discussion Group are: Nov. 10, Jonathan Matusitz will discuss the Muslim Brotherhood; Nov. 17, Marvin Jacobson, The role of Religion in Drafting the U.S. Constitution; Nov. 24, Ernie Rossi, Finding a Second Earth and Why.

Sunday Services: Jack Champion outlined the following schedule for November: on the tenth we will have Jim Strayer, on Joseph Priestly; on the seventeenth we will have Mindy Simmons; twenty-fourth Roger Seidner.

Social Justice: The leader of this committee is Alicia Sparks. Alicia reported in writing: this committee has decided to use a project/project teams approach. Each project they adopt (water, food justice, voting rights, etc.) will have teams with a designated leader for each team.

Alicia will write a report to share thoughts and updates, each month for the *Communicator*.

Public Relations: Gina sent her report in writing to say that the FaceBook site is up and running. It was launched on October 31. She also noted, you can run an ad on FaceBook in other regions of the country for ten dollars per day. The ad in the Bay Street Players program will display the FB symbol.

The Board members discussed other targets of publicity in addition to the space we use in the Lake Sentinel, Bay Street Players and the *LSSC Angler*. Several local publications were noted as possible choices for ads: *Style*, *Focus*, and *Pulse*. Betty Emery suggested the possibility of yard signs.

Caring Committee: The leader of this committee is Pat Linfield, who reported in writing. She noted this committee has fifteen volunteers who are willing to help others with meals and transportation. Debbie Miller has volunteered to send cards for birthdays, anniversaries, and in the event of illnesses.

Pat Linfield noted this committee has put a flyer on the table next to the membership materials to announce their services.

### **Continuing Concerns**

The Board Covenant was discussed and changed to read as follows:

Item No. 3 was changed to read: Respecting our differences and recognizing that disagreement is a part of Board life, all attending will listen deeply and respond respectfully.

Item No. 5 was added to read: Board members will respect the confidentiality appropriate to sensitive issues.

Carl Skiles made a motion to adopt these changes to the existing covenant. Carl Hommel seconded the motion, a vote was taken by voice vote of the BOT and **the motion passed**.

The Website Upgrade The members of the BOT have been exploring ways to update our present website, such as a new website design. We had a meeting with with a professional website designer, Marianne Snyder, and heard her recommendations on how to build a new site.

Ted Fessler recommended a new site designed by our own (in house) talent. Jack Champion related he thinks a professional designer, i.e. Cox Media or the Orlando Sentinel Multimedia Consultant, could make a site more suitable to our needs to attract new members.

Website Continued

In order to give the matter a full survey the Board agreed to have the above mentioned media experts meet with us and discuss their recommendations for a website.

### Building Committee Report

Carl Skiles, who is the chairman of this committee, reported as follows:

The contract to purchase the 5+ acre site near Waterman Hospital was declined by the owners.

At their meeting of November 6, the building committee discussed these sites:

1. Downtown Eustis site -- Meeting with Community Foundation
2. 25 Ac. site at David Walker Dr. & Mt Homer Road
3. 16 Ac. site on Orange Ave., at Lake Willey
4. Auction site on SR 44
5. 3 Ac site beside Publix on Rt 19 north of Eustis

Sites #1 and #5 were either too expensive and/or not large enough for our proposed use.

The committee decided to obtain more information on site #4. This site adjoins land which is being considered for purchase by a Lutheran Church. Betty Emery made a **motion** to have Carl Skiles and Russ Littlefield meet with representatives of the Lutheran Church and speak on behalf of a possible coordinated development of the site. Carl Hommel seconded the motion. **The motion passed.**

Any decisions and proposals for the use of the site resulting from these talks with the Lutheran representatives would be reported to the BOT and voted on by that body.

Parameters for selection of architect or design-builder were discussed. The concept of a design-builder was favorable to the committee.

Upgrade of the AAA Storage space was completed. A larger climate controlled space was rented at the same rate as the original smaller, not climate controlled space. All of the items in the original space and the gifted organ were moved to the new space.

### **New Concerns**

A proposal for working with the Bay Street Players or Ice House Theater to sponsor a play was discussed. Russ Littlefield will look into the cost of these proposed actions.

Adopting an Acre at Trout Lake Nature Center for \$100, was also proposed. Betty Emery made a motion to do this. The motion was seconded by Jack Champion. **The motion passed.**

The Leadership Conference in Jacksonville was discussed. All reservations must be in by December 4.

**The next meeting** of the Board of Trustees will be on December 5, at 5:00 p.m.

A motion to adjourn was made by Carl Skiles and seconded by Jack Champion. The meeting adjourned at 7:30 p.m.

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Tatum, Secretary

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Date of Approval

Kit