

DRAFT MINUTES
of the Unitarian Universalist Congregation of Lake County (UUCLC) Florida
Board of Trustees Meeting
Meeting date: September 8, 2012

Call to order: A formal meeting of the UUCLC Board of Trustees was held at the Champion Advisory Group Offices in Mount Dora, FL on Saturday, September 8, 2012. The meeting convened at 9:38 am, President Barbara Coats presiding.

Members in attendance, in person: Barbara Coats, Jack Champion, Christina Higgins, Pat Linfield, and Carl Skiles;

via teleconference: Gina Rossi

Members not in attendance: Russ Littlefield

Others in attendance: none

Approval of minutes: A motion was made by Carl Skiles and seconded by Jack Champion to approve the minutes of the June 16, 2012 meeting. **Motion carried.**

Officers' reports:

President – Barbara thanked various board members for their work: Jack for the detailed descriptions of upcoming services in the Communicator; Gina for publicity articles in the Orlando Sentinel; Carl for submitting the application for a demographic study to the UUA and Russ for many hours of research and contacts keeping us abreast of his work on UUCLC mission and goals.

Treasurer – Pat reviewed the August 2012 Treasurer's report which shows \$383 income vs. \$4,431.99 in expenses. Expenses exceeding income is not unusual this early (2 months) into the congregation fiscal year.

Checking, Money Market and CDs total \$50,382.95, of which \$1275 derives from donations to the Ruth Gray Building Fund.

Board and committee reports: No reports.

Unfinished business:

Sunday Services – We discussed in general the plans for the the September 16 service – Ruth's Lightning Rod – regarding Ruth's bequest and vision, including the display of Ruth's picture and some memorabilia.

Gina is in process of making arrangements to have Dr. Sing speak to us on Sikhism, perhaps on October 14. She is also contacting UCF professor Charles Negy, who appeared in the Orlando Sentinel article regarding challenging America's 'religious bigotry'.

Association Sunday will be celebrated on October 7. Pat will provide a summary of the purpose of Association Sunday to UUCLC on September 30 and we will have a special plate collection with funding going to the UUA for special projects on October 7, but will not devote the entire service

to it.

Discussion Group – Carl indicated his intention to resume the Justice series videos in September.

During the September 23 discussion, the congregation will be asked to share their thoughts about the topics raised in the September 16 (Ruth's Lightning Rod) service and their ideas related to the bequest. It was also agreed that when a service raises issues that the congregation may want to discuss, it would be appropriate to schedule time for that discussion during the subsequent Discussion Group.

Demographic study - At the June 16, 2012 meeting, the Board voted to move forward with a demographic study to help to inform decisions related to Ruth's bequest. Carl submitted an application to the UUA for the study, but funding from the bequest is not yet available to us. Therefore, Pat moved that we use the Ruth Gray Building Fund (see Treasurer's report for balances) for 'seed money' for bequest/building related expenses. Jack seconded. **Motion carried.** It is anticipated that the RG Building Fund will be reimbursed from the bequest for the cost of the demographic study (\$235).

Ruth Gray's Bequest – After discussion, Jack made a motion that 2 members of the Board be appointed to investigate and identify issues which must be addressed in order to get a Building Project underway. Pat seconded the motion. **Motion carried.** Barb asked Carl and Chris to conduct the needed research.

Update of Bylaws - Carl is seeking to combine several elements into draft UUCLC bylaws which will be shared with the Board before the next meeting. He will be drawing from the UUA model, the current UUCLC bylaws and rewriting certain sections.

Defining Standing Committees – Barb indicated that a report would be shared via e-mail for review before the October Board meeting.

Board Meeting Schedule – Most congregations hold their Board meetings in the evening, citing a desire to interfere less with family time than is likely to be the case if meetings were held on Saturday or Sunday. After discussion, it was generally agreed that the UUCLC Board would schedule its meetings to be held in the evening of the first Monday of the month. Barb will explore the possibility of using the Women's Club. We will adopt the tradition of other Boards and begin meetings with the lighting of the chalice.

Beginning in October we will be meeting in the evening. Schedules will be coordinated and then a date will be announced and will be identified in the Communicator.

New business:

Member and Friends Directory – Tom and Sharon Owen have volunteered to take the photos. We need a volunteer to compile and have the directory printed. This would be a great project to help a new member get involved with the congregation.

Membership Committee – Barb spoke about the need to contact folks we haven't seen in a while. Jack indicated we should have a regular schedule of new member orientation, perhaps including

a circle supper especially organized for 'old' and 'new' members to share experiences and questions.

Caring Committee – Debbie Miller does a great job sending cards to members for special occasions. Some congregants help others by providing transportation. We need to compile a list congregation members who are able to provide services.

Brochures – Chris circulated a flier that Robyn prepared to publicize UUCLC. Barb indicated that she and Gina have been working on a UUCLC Brochure to distribute to the public, e.g., through the Chambers of Commerce. Russ will be revising the brochure we give to visitors.

Lay Leader Script – Chris indicated that her previous congregation developed a 'script' to ensure consistent presentation of information and format. Also, if we had a script, congregants who have not been lay leader before might be more comfortable taking it on. Chris will be preparing a script for herself for the September 9 service and will share it with the Board.

Children's Table – It is hoped that the September 9 Service will draw newcomers, perhaps with children. Therefore, we plan to set up a table with materials of interest to children.

UUA visit to discuss issues related to Ruth Gray's Bequest – Barbara will find out next week when the UUA representatives will be coming to FL.

Adjournment: The meeting was adjourned at 1:05 pm.

Christina Higgins, Secretary
UUCLC Board of Trustees

Date of approval